Cleveland Clinic
Digestive Disease Institute

R. B. Turnbull Jr. MD
WOC Nursing Education Program
Office Mobile: (216) 317-7163

Step 2: Admission Requirements & Process

Admission Requirements:

Applicants must meet the following criteria to be considered for admission:

1. Active, unencumbered, licensure as Registered Nurse in the U.S. with a baccalaureate degree or higher.
2. Non-nursing baccalaureate degree holders must demonstrate competencies in health assessment, leadership and management, research and statistics, and community health nursing.
3. Completion of one year RN clinical experience following RN licensure.
4. Provide documentation of clinical nursing experience within the last 5 years: current, active practice, completion of a nurse refresher course or a clinical performance examination.
5. Ability to attend program's didactic classes and to complete a clinical rotation in the U.S. without a student VISA. Cleveland Clinic's WOC Nursing education program is unable to sponsor student VISAs for international students.

Admission Application & $200 Non-Refundable Admission Application Fee:

NOTE: If you elect a clinical placement at a Non-Cleveland Clinic location, please request a list of approved clinical sites and preceptors prior to submitting your admission application & $200 non-refundable admission application fee. **Some states do not have approved preceptors nor clinical sites**. Email your inquiry to WOCschool@ccf.org. Include the state of your clinical inquiry.

To start your admission process, complete and submit your online admission application e-form and required $200 non-refundable admission application fee at Admission Application.

As you finalize and submit your admission application, you will be routed to our program's secure financial payment system to remit your $200 non-refundable application fee via credit card. **Your $200 fee must be received with your admission application before it can be processed for enrollment in our program.**

Within three business days, our Rival (aka: RedCarpet-Silkroad) admission onboarding system will email your applicant user account information and admission onboarding instructions. **In the meantime, proceed below to Next Steps.**

Next Steps While Awaiting Access to Your Rival-RedCarpet Admission Onboarding Account:

- **Transcripts:** Order your official college e-transcripts and have it emailed directly from your college university's online transcript clearinghouse to our program at WOCschool@ccf.org. This is the necessary method of delivery, because we cannot accept paper transcripts mailed to a physical address.

  If your university does not utilize an online transcript e-clearinghouse, please call our office (216-317-7163 E.T.) before you place your e-transcript order with your university. We will provide you with an alternate submission method.

- **Health Appointment:** Schedule your health appointment to complete your required Physical Requirements & Health Form. Depending upon your secured clinical site, there may be additional health forms required by that hospital. We will email you such forms, if required. The following immunization and / or titer records are required and **administration of vaccine or titer must be evidenced within the last 10 years from your 1st scheduled day of class**. Lab records evidencing immunity may be required.

  - Current year's annual Negative TB test **within the past 12 months** (2-step Mantoux or QuantiFERON TB Gold test) or chest X-ray (if prior positive results).
  - Measles (Rubeola), German measles (Rubella), Mumps
  - Chicken pox (Varicella)
  - Tdap (Tetanus, Diphtheria, Pertussis) booster.
  - Hepatitis B vaccine/titer (or signed waiver assuming the risk of exposure).
  - COVID-19 Vaccination Record Card evidencing proof that all required COVID-19 vaccine doses were administered.
  - Flu vaccine for current year (for clinical rotations scheduled during October 1 – March 31) or complete a religious or medical exemption form and obtain approval for such from Cleveland Clinic's OccHealth department.

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- **Resume / CV:** Ensure your resume or CV is up to date. You will be required to upload it to your Rival admission onboarding event. **Resumes and CVs are thoroughly reviewed to determine compliance with all admission requirements, especially your nursing clinical experience**.

- **Clinical Placements (only applies when electing a Non-Cleveland Clinic clinical rotation):** Before submitting your admission application, you should have emailed our business office to acquire a list of approved preceptors and clinical sites in your chosen state. Some states do not have approved preceptors nor clinical sites. Non-approved clinical sites are not permissible. In such situations, you may be required to complete your clinical rotation at Cleveland Clinic.

  You must secure a clinical placement with an approved clinical site and preceptor identified from our program's clinical database within your elected cohort's admission onboarding timeframe noted on the annual class schedule. **If needed, your clinical site's legal, student clinical affiliation agreement also may be required to be emailed to our program during your admission onboarding period.** Details of your secured preceptor and clinical site must be emailed to our program's business office within your admission onboarding timeframe. Some clinical sites require an official clinical placement packet from our program in order to provide a confirmed, official clinical placement acceptance.

- **RN license:** Your practicum course with a clinical rotation election requires you to hold an active, unencumbered, U.S. nursing license **in the state where your clinical will be completed** and proof of such licensure is required. **You will not be permitted to start your clinical rotation without the appropriate state nursing license**.

  If you hold a multi-state or compact license, verify the license allows you to practice in the state of your approved clinical location.

  If you are not licensed in the state of your approved clinical location, then review licensure options below. **Actively pursue acquiring the appropriate state RN licensure.** This process often takes between 8-16 weeks. Temporary issued licenses may not cover your clinical rotation period. Be sure you apply for and receive a full state license in the state of your approved clinical.

  - Option one - Apply for a nursing license in the state where you will be completing your approved clinical rotation.
  - Option two – Apply for a multistate / compact license if it includes the state where you will be completing your approved clinical.
  - Option three - Choose another approved clinical site in a state where you are licensed.

    An advanced practice nursing license is not required for WOC nursing clinicals.

  Your clinical rotation must be started in coordination with the start of your practicum course. Any delays in the start of your clinical rotation may result in your inability to complete this program within the required timeframe via the Traditional Pathway to WOCNCB credentialing. In this situation, you automatically could be switched to the Experiential Pathway to WOCNCB credentialing and not be able to complete your clinical component, practicum course, and final exam(s).