Cleveland Clinic
School of Health Professions

Phlebotomy Admissions/Enrollment

2027-2028 Academic Year

Application Process

Spring Cohort

The Phlebotomy Program accepts applications from October 1 until February 1 for the Spring Semester start date. Please select 'Spring 2028' in the 'Anticipated Starting Semester' field of the application.

Fall Cohort

The Phlebotomy Program accepts applications from May 1 to August 1 for the Fall Semester start date. Please select 'Fall 2027' in the 'Anticipated Starting Semester' field of the application.

Please note, if the application window of the Phlebotomy Program is closed it will not appear in the 'Program of Interest' list within the application. Applicants will only be able to submit their application when the application window is open.

Technical Standards

To be successful in the Phlebotomy Program, applicants and current students must meet the following technical standards with or without reasonable accommodation.

Physical and Motor Skills

Students must:

- Be able to collect patient samples, use a microscope, and operate and repair laboratory equipment
- Be able to process samples, physical mobility to collect blood specimens from patients, and stamina to tolerate a physically demanding workload
- Be able to stand for long periods of time and maneuver through crowded spaces to collect specimens

Sensory/Observational Skills

Students must:

- Be able to participate in lab and clinical practical demonstrations
- Have visual acuity sufficient to distinguish red, yellow, and blue colors; distinguish clear from cloudy; distinguish objects through a microscope

- Be able to view computer screens for extended lengths of time

Communication Skills

Students must:

- Be able to communicate in English, both verbally and in writing to all staff, employees, students, patients and other healthcare workers
- Be able to complete written assignments and participate in classroom discussions

Intellectual and qualitative skills

Students must:

- Be able to organize their work, solve problems, think critically, and make appropriate judgments

Professionalism and Social Behavior

Students must:

- Be able to follow directions, manage time, and meet deadlines
- Be able to function as part of a team and act as a professional
- Be able to work under pressure, maintaining a calm demeanor and demonstrating maturity
- Be able to adhere to the regulations of accrediting agencies, comply with safety regulations of the laboratory and maintain a safe environment for themselves and others
- Be able to act as a professional by wearing appropriate dress, using proper behavior and maintaining personal honesty and integrity
- Be able to demonstrate the emotional health required for full utilization of the applicant's intellectual abilities
- Be able to recognize emergency situations and take appropriate actions

Requirements

To be eligible for admission, applicants are required to:

1. Possess a high school diploma or equivalent (GED or HiSET)
2. Meet one of the following minimum academic requirements:
    a. Earn a cumulative GPA of 2.5 or higher; or
    b. Achieve a passing score on the GED; or

c. Achieve a passing score on the HiSET, with a minimum total score of 54

Admission Documents and Requirements

An applicant is required to complete the following items after submitting their initial application in Campus Cafe in order for their application to be considered. Please note that documents marked with an asterisk (*) are **not** considered during the evaluation of applications and will **not** affect an applicant's eligibility or admission decision. They are required, however, for administrative purposes. To begin, please select 'Fall 2027' or 'Spring 2027' in the 'Anticipated Starting Semester' field of the application depending on desired start time.

1. Create an account in the School of Health Professions secure payment portal and upload a copy of your registration confirmation to your applicant portal in Campus Cafe.*
2. If the applicant's native language is not English, official scores from the Test of English as a Foreign Language (TOEFL) or the Duolingo English Test (DET) are required. Applicants must meet one of the following minimum score requirements:
    1. **TOEFL (Original Scoring):**
       Minimum overall score of 75, with writing and speaking scores of at least 17 each, or
    2. **TOEFL (New Scoring):**
       Minimum overall score of 3.5, with a writing score of at least 4 and a speaking score of at least 3, or
    3. **Duolingo English Test (DET):**
       Minimum overall score of 105

    - If applicable, complete the Test of English as a Foreign Language (TOEFL) or Duolingo English Test (DET) and upload a copy of your results to your applicant portal in Campus Cafe.
    - The English Proficiency exam cannot be waived based on prior learning or work experience. This policy ensures that all students meet the same standardized language requirements, which supports academic success and helps maintain fairness and consistency in the admissions process.
3. Request official academic transcripts. You are required to submit an official transcript from your most recent academic institution only. High school transcript,

HiSET, or GED is not required unless it is your most recent transcript. Once received, the transcript will be uploaded to your applicant portal by program administration.

- Domestic transcripts can be submitted through one of two methods:
    1. Electronically (preferred): Request delivery to PhlebotomyProgram@ccf.org
    2. By mail (all paper transcripts must be submitted in an official sealed envelope):

       Cleveland Clinic Phlebotomy Program
       Attention: Gerald Hicks
       9500 Euclid Avenue/L13
       Cleveland, OH 44195

- International transcripts must be evaluated by World Education Services (WES) on a course-by-course basis. Evaluations are a required component since they determine how your academics are graded compared to the U.S. education system. Be sure to follow the steps below to secure your credential evaluation:
    - Applicants can create a WES account by visiting: https://applications.wes.org/createaccount/login/login
    - Select the course-by-course evaluation option to ensure that your evaluation meets our requirements for admission review.
    - To ensure that Cleveland Clinic receives an official copy of your evaluation, select ”Cleveland Clinic” from the drop-down on the “Select Recipient” page.

Enrollment Documents and Requirements

If an applicant is accepted into the program the following items are required in order to enroll in the program. Please review the health requirements before submitting your documentation.

1. Complete and sign an Enrollment Agreement in Campus Cafe via DocuSign.
2. Upload your negative tuberculosis (TB) test documentation to your applicant portal in Campus Cafe. The TB test must be completed within 12 months prior to the start of the program.

3. Upload your immunization documentation for chicken pox (varicella) or positive titer to your applicant portal in Campus Cafe.
4. Upload your immunization documentation for measles, mumps, and rubella (MMR) to your applicant portal in Campus Cafe.
5. Upload your positive hepatitis B vaccination/titer or completed waiver to your applicant portal in Campus Café (Hepatitis B vaccination/titer waiver found on the Admissions webpage).
6. Upload your tetanus, diphtheria, pertussis (Tdap) booster documentation to your applicant portal in Campus Cafe. The booster is required within the past 10 years.
7. Influenza immunization documentation is required during flu season (November 1 through March 31). The applicant is required to upload documentation to the applicant portal in Campus Cafe if completing their application during flu season or will be required to obtain and submit documentation when the vaccination becomes available.
8. Complete the required onboarding tasks in SilkRoad. Onboarding will include a background check. Additional information will be provided following completion of the above items.